



Risk Assessment 2014

Here at 4 Kingdoms Adventure Park we consider the Health and Safety of our visitor's utmost priority.

We have regular checks in place to ensure that the farm and its equipment is assessed and kept in good condition for all to enjoy.

Parent/Group Leaders are responsible for the well fare and supervision of children in their care on and around the park, even if there is farm staffs present. Any First Aid will be responsibility of the Parents or Group Leaders

Condition	Potential Hazard	Risk	Preventative Measures
-----------	------------------	------	-----------------------

Uneven Surfaces	Sprains & Falls	Med	Level site: Maintained regularly removing any potential hazards.
Litter Left	Sharp Objects	Med	Regular checks to remove objects
Floors, Paths and Surfaces	Slips. Trips and Falls	Med	Regular site inspections by staff looking for any dangerous conditions.

Indoor Play Zone

Condition	Potential Hazards	Risk	Preventative Measures
-----------	-------------------	------	-----------------------

<p>Behaviour Aggressive behaviour Children colliding with each other Misuse of equipment Playing at bottom of slide</p>	<p>Intimidation Impact/bruising</p>	<p>Med High</p>	<p>Covers all this section There are rules in place within the play zone, which monitors will enforce. Children with bad or dangerous behaviour will be warned and ultimately could be removed. Signs state that the Parent/Group leaders are responsible for supervision even if there is 4 Kingdoms staff present. Some accidents are likely by nature and any measures will be taken accordingly.</p>
<p>Daily Risks Sharp edges e.g.: glasses, wire, badges</p>	<p>Cuts/bruises</p>	<p>Med</p>	<p>Any items that are not suitable to be worn in the play area will be advised and asked to remove if necessary.</p>
<p>Loss of shoes/clothing</p>	<p>Upset parents/children</p>	<p>High</p>	<p>Any items are left at own risk. Lost property box is provided near entrance.</p>
<p>Dirty/wet surfaces Soiling/transferable bacteria</p>	<p>Slipping/infection</p>	<p>Low</p>	<p>A staff member will regularly check for any accidents and will clean with anti bacterial wash. Area will be sealed off until clean.</p>
<p>Play frame Wear and Tear</p>	<p>Injury</p>	<p>Med</p>	<p>Regular inspections are made of play equipment by staff looking for any damage or dangerous conditions, any faults are reported and arrangements are made for repair.</p>
<p>Netting</p>	<p>Entanglement</p>	<p>Low</p>	<p>Periodic checks to maintain safety</p>
<p>Padding around edging worn</p>	<p>Knocks/bruises</p>	<p>Low</p>	<p>Regular inspection replaced if worn</p>

Land Train Ride

Condition	Potential Hazard	Risk	Preventative
Stepping out/in trailer	Cuts/bruises/breaks	Med	Safety chains covering exit. Verbal warning. Exit supervised by an adult.
Tripping on to carriage	Cuts/bruises/breaks	High	Supervision standing by.
Entrance doors	Trapped finger	Med	Staff generally shuts all doors for passengers
	Doors opening during ride	Low	Regular maintained locks, replaced if damaged or broken
Fall from moving train	Cuts/bruises	Low	Safety signs and verbal instructions to stay seated throughout the ride.
Waiting public	Crushing	Low	Segregated area for waiting public, fenced of area for rid.

Animal Barns/pens and Bottle Feeding

Condition	Potential Hazard	Risk	Preventative Measures
-----------	------------------	------	-----------------------

Public grooming/animal Handling	Nips or bites/scratches/ kicked Knocked over	Med	Warnings are given to adults and children before each session and upon entrance, on what to do and not to do also what signs to look out for. Children are not allowed to use any of the equipment. Feeding from hands is allowed but warnings are given to not put hands or fingers in animal's mouths. Supervision by staff during handling sessions. Any animals showing aggressive behaviour are removed from site. Any cuts are washed with antibacterial wash.
Cleaning equipment left out	Falling/tripping Break/bruises	Low	All cleaning equipment locked in secure area
Children falling off benches during feeding time	Falling	Med	Adult support during handling and feeding. Verbal instructions to prevent risks.
Gates/fencing around pens, children falling	Infection	Med	Signs situated on fencing to prevent climbing. Robust fencing around enclosures.
Ingestion of germs from handling food or animals	Infection/slipping	High	Hand wash facilities with antibacterial soap is provided and verbal warnings are given to everybody to wash hands after touching any animals.
Fresh animal droppings	Tripping/knocking	Low	Any droppings in yard are cleared immediately and area washed down. Regular mucking out is done to avoid any build up of manure.
Animal Movement around farm		Low	Staff to supervise any movement. Public are not allowed to lead any animals. Warnings are given so people can

Pony/Donkey Rides

Condition	Potential Hazard	Risk	Preventative Measures
Animal Handling	Bites/Kicks/Knocks	Med	Staff will supervise and verbal instructions will be given.
Falling from pony/donkey	Cuts/bruises/breaks	Med	Staff will supervise at times. Safety helmets will be worn at all times. Parents or Guardian to walk along side.
Waiting children hurt	Kicked/knocked	Low	Verbal instructions will be given to children to remain seated until asked to move for their turn. Constant warning given to children or move around.

Coin Operated Cars & Orbital Cars

Condition	Potential Hazard	Risk	Preventative Measures
-----------	------------------	------	-----------------------

Moving parts worn or broken	Trapped Fingers/cuts/ crushing	Med	Regular staff inspections looking for damage or dangerous conditions.
Feet trapped under vehicles	Bruising/crushing	Med/High	Children advised to stay off designated track
Impact from other vehicles	Bruising/cuts	Low	Signs stating no bumping or pushing Signs stating parents have sole responsibility for children
Falling off vehicles	Bruising/cuts	Low	Sitting is enclosed on bumping or pushing. Parental supervision advised at all times.
Track	Cuts/scrapes	low	Side Barriers to control route. Visual checks made of track for any debris, cleared if needed.

Sandpit

Condition	Potential Hazard	Risk	Preventative Measure
Sand being thrown	Going into eyes and mouths	Med/High	Parental supervision advised. If seen by member staff verbal warning will be given.
Fencing Worn	Cuts/splinters	Low	Regular visual checks repaired when required
Rubbish	Sharp Objects	Med	Cleaned on a regular basis and rubbish removed

Trampolines

Condition	Potential Hazard	Risk	Preventative Measure
Falling	Cuts/bruises	Med	All trampolines are situated on grassed areas. Protective netting and padding around all trampolines
Trapped Limbs	Twists/cuts/bruises	Low	All trampolines have padding protecting them from the springs.
Bumping into other people	Twist/cuts/bruises	Med	Parental supervision, safety signs, only two children at a time allowed on our trampolines

Bouncy Castle/Assault Course

Condition	Potential Hazards	Risk	Preventative Measures
Movement of Bouncy Castle	Falling, Knocks, Bruises	Low	Anchor points to the wall and floor tie down bouncy castle securely.
Tripping on external ropes	Tripping, Knocks, Bruises, Grazes	Med	All ropes are tied towards the back of the castle away main play and walk areas.
Slipping on edge	Falling, Bruises	Med	Due to it being situated on grass, and matting at the entrances
Tripping on matting	Graze, Bruises	Med	Parental/Guardian supervision advised.
Mains lead & Fan	Burns, Shocks	Low	All equipment is boxed in so the public cannot touch it. All wires are out of sight.

Outdoor Play/Kingstonsbridge Village

Condition	Potential Hazard	Risk	Preventative Measures
-----------	------------------	------	-----------------------

Edges/Corners worn or sharp	Knocks, Splinters	Med	Regular inspection plus visual checks by staff for any damage or dangerous conditions.
Slipping on steps	Cuts, Bruises	Med	Parental supervision advised. Caution when wet.
Falling from climbing frame/ Ariel runway/swings	Cuts, Knocks, Bruises	High	Play bark surface surround climbing frame to minimum depth requirements

Peddle Cars / Electric Go-Karts

Condition	Potential Hazard	Risk	Preventative Measures
------------------	-------------------------	-------------	------------------------------

Moving parts worn or broken	Trapped Fingers/cuts/ crushing	Med	Regular staff inspections looking for damage or dangerous conditions.
Feet trapped under vehicles	Bruising/crushing	Med/High	Children advised to stay off designated track
Impact from other vehicles	Bruising/cuts	Low	Signs stating no bumping or pushing Signs stating parents have sole responsibility for children
Falling off vehicles	Bruising/cuts	Low	Sitting is enclosed on bumping or pushing. Parental supervision advised at all times.
Track	Cuts/scrapes	Low	Side Barriers to control route. Visual checks made of track for any debris, cleared if needed.
Electrical risk	Electrocution	Low	All electrical point covered and regularly checked. All batteries have safety covers. All cars checked and maintained regularly

Food Barn & Gift Shop

Condition	Potential Hazard	Risk	Preventative Measures
Food Contamination	Poisoning	High	Regular Cleaning and disinfecting of tables, chairs & kitchen surfaces including tables. Strict hygiene rules in place. Checks on operation of chilling equipment. Regular inspections by Environmental Health. All staff working in kitchen received food hygiene training. Anti bacterial hand-wash in place for staff. Colour coded chopping boards.
Food/drink serving area	Burns	Med	Hot food is carried on trays, public are warned that products are hot. Hot drinks are served in appropriate cups. All areas are wiped down with anti bacterial wash.
Wet Floor	Slipping	Med	Any spillages cleaned at once and wet floor notice put in place when necessary.
Possible sharp/ protruding edging	Knocks, Injuries	Low	Visual checks and make safe if required.
Unstable stock/stacking	Falling	Low	RE-arrange to safer position.

General

Condition	Potential Hazard	Risk	Preventative Measures
------------------	-------------------------	-------------	------------------------------

<p>Outside Fencing</p>	<p>Splinter, Trapped, Cuts</p>	<p>Med</p>	<p>Signs saying no climbing allowed. Visual checks, And fixed when required.</p>
<p>Wet paths and banks</p>	<p>Slipping</p>	<p>High</p>	<p>Higher risk during winter months, caution should be taken in wet weather.</p>
<p>Ponds, Lakes, River</p>	<p>Drowning</p>	<p>High</p>	<p>Parental Supervision. Warning signs. Life buoys situated around all water.</p>
<p>Fire Smoking</p>	<p>Fire especially in dry conditions</p>	<p>Med</p>	<p>Designated smoking areas. Sand buckets provided.</p>
<p>Electrical fire</p>		<p>Low</p>	<p>All electrical equipment tested regularly. Regular fire safety inspection undertaken by staff. Emergency procedures developed and staff regularly trained.</p>
<p>Emergency Arrangements</p>		<p>Low</p>	<p>Fire extinguishers placed throughout the farm, Regularly checked. Adequate fire signage. Adequate means of escape. Emergency procedures in place, and well trained staff.</p>

Condition	Potential Hazard	Risk	Preventative Measures
First Aid			
On site first aid			We don't supply first aid or supply first aid kits to any member of the public.
Other Emergencies			
Missing Children		Low	Employees are in continual contact to assist. Missing person's procedure in place.
Escaped Animals		Low	Staffs are in continual contact. Escaped animal's procedure in place.
Electrical risk	Electrocution	Low	All electrical point covered and regularly checked.

Crazy Golf

Condition	Potential Hazard	Risk	Preventative Measures
-----------	------------------	------	-----------------------

Slips trips and falls	Graze, Bruises	Med	Rules on display Parental supervision Clear paths
Misuse of equipment	Knocks, Bruises	Med	Parental supervision. Safety Notice
Person hit by ball	Bruises	High	Rules on display Parental supervision One ball per person
Bad behaviour		Med	Parental supervision Rules on display